

Agenda

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City Executive Board

Date: **Wednesday 9 October 2013**

Time: **5.00 pm**

Place: **Oxford Town Hall, St Aldate's, Oxford**

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City Executive Board

Membership

Chair

Councillor Bob Price	Corporate Governance, Strategic Partnerships and Economic Development
Councillor Ed Turner	Finance, Efficiency and Strategic Asset Management
Councillor Susan Brown	Benefits and Customer Services
Councillor Colin Cook	City Development
Councillor Steven Curran	Youth and Communities
Councillor Pat Kennedy	Education, Crime and Community Safety
Councillor Mark Lygo	Parks and Sports
Councillor Mike Rowley	Leisure Services
Councillor Scott Seamons	Housing
Councillor John Tanner	Cleaner, Greener Oxford

HOW TO OBTAIN AGENDA

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am on a day so that there are two clear working days before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 SCRUTINY COMMITTEE REPORTS

The following scrutiny committee reports have been, or may be, submitted to this meeting:-

City Deal
Community and Voluntary Organisations - Grants

5 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA

6 WESTGATE - TEMPORARY CAR AND COACH PARKING

1 - 18

Lead Member: Councillor Turner, Executive Board Member for Finance and Efficiency

Report of the Head of Corporate Property

The report seeks approval for the inclusion of the above scheme into the Council's capital programme to provide temporary car and coach parking during the construction of the Westgate redevelopment scheme.

The Board is requested to:-

- (1) Recommend to Council the inclusion of an amount of £3.3 million funded from an earmarked reserve in the Council's capital programme for the scheme as detailed herein relating to the provision of temporary car and coach parking during construction of the Westgate scheme of redevelopment, together with approval to transfer funding from the Council's Park and Ride works budget, if required;
- (2) To grant formal project approval for the temporary car and coach parking scheme detailed herein;
- (3) To grant delegated authority to the Executive Director, Housing and Regeneration to award any required contracts in relation to the implementation of this matter;
- (4) Subject to approval and the obtaining of necessary planning and any other consents note the intention to, upon the Development Agreement for the main scheme with the Westgate Oxford Alliance going unconditional, to procure the implementation of this scheme in accordance with required timescales.

There is a not for publication annexe attached to this report.

7 WEST END DEVELOPMENT - DESIGN REVIEW PANEL

19-30

Lead Member: Councillor Cook, Executive Board Member for City Development

Report of the Head of City Development

The report sets out proposals for refreshing the City council's approach to promoting design quality in new development.

The Board is asked to agree that a new Oxford Design Review Panel be established.

8 PLANNING ANNUAL MONITORING REPORT 2012/13

31-100

Lead Member: Councillor Cook Executive Board Member for City Development

Report of the Head of City Development

This seeks approval of the Annual Monitoring Report for Publication.

The Board is asked to:-

- (1) Approve the Annual Monitoring Report 2012/13 for publication;
- (2) Authorise the Head of City development to make any necessary additional corrections to the document prior to publication.

9 BARTON AND NORTHWAY REGENERATION STRATEGY

101-152

Lead Member: Councillor Price, Executive Board Member for Corporate Governance and Strategic Partnerships

Report of the Head of City Development

The report seeks approval of the Barton and Northway Regeneration Strategy.

The Board is recommended to:-

- (1) Approve the Barton and Northway Regeneration Strategy. The development of the land at Barton provides an opportunity to contribute to the regeneration of the wider Barton / Northway area;
- (2) Approve the Delivery Plan which sets out the 'indicative financials' of the projects and programmes that will be expected to be delivered through the City Council's main stream funding and that of our partners alongside any direct benefits brought forward by the new development;
- (3) Authorise the Head of City Development to make any necessary editorial changes, updates and or corrections to the document prior to publication, in consultation with the Board Member.

10 CITY DEAL

153-166

Lead Member: Councillor Price, Executive Board Member for Corporate Governance and Strategic Partnerships

Report of the Executive Director City Regeneration and Housing

The report provides and update on progress on the City deal bid to Government, the commitments asked of the City council, the proposed governance arrangements, and the timetable for presentation to the ad-hoc Ministerial Group.

The Board is recommended to:-

- (1) Note this report;
- (2) Formally support the overarching focus of the City Deal Bid;
- (3) Agree in principle to the commitments being asked of Oxford City Council;
- (4) Note the governance arrangements in principle, and to receive future reports which will provide the detail of what the Joint Statutory Committee will be carrying out and what delegations will need to be made to it;
- (5) Delegate authority to the Chief Executive to lead on negotiations with partners and Government

11 OXFORD SUPER CONNECTED CITIES PROJECT

167-182

Lead Member: Councillor Price, Executive Board Member for Corporate Governance and Strategic Partnerships

Report of the Head of Policy Culture and Communications

The report updates the Board on the successful bid to Government for funding of £4.83million from the Urban Broadband Fund (Phase 2) Super Connected Cities Programme. It requests that Council officers be authorised to deliver this project with the support of a specialist organisation using the funding secured, plus the previously agreed £300,000 capital commitment and £25,000 start-up costs.

The Board is recommended to:-

- (1) Note the update report and the positive funding outcome;
- (2) Agree that CEB recommends to Council approval of an additional £4.83 million within the Councils General Fund Capital Programme in 2014/15 to be funded by Government Grant;
- (3) Agree that CEB gives project approval based on the information provided in this report;
- (4) To delegate authority to David Edwards, Executive Director to lead on management and delivery of the project and give delegated authority to award a contract to a specialist organisation to assist the Council in the delivery of this project.

12 COMMUNITY AND VOLUNTARY ORGANISATIONS GRANTS PROGRAMME - REVIEW

183-204

Lead Members: Councillor Curran, Executive Board Member for Young People and Communities, and Councillor Brown, Executive Board Member for Benefits and Customer Services.

Report of the Head of Leisure, Parks and Communities and the Head of Customer Services.

The report informs the Board of the review of the community and voluntary organisations grants programme, and requests agreement for the approach to commissioning from April 2014.

The Board is recommended to:-

- (1) Approve the programme for the (one-year) annual open bidding grants programme, youth ambition grants programme and the social inclusion programme for 2014/2015;
- (2) Continue the 3 year commissioned funding approach from April 2014 for all themes except the advice and money management theme, which for a transition year will be a one year programme from April 2014, subsequently reverting to a three year cycle;

(3) Approve the funding themes and commissioning approach as outlined in Appendix

13 PROPOSAL TO PROCEED WITH A CONTRACT TO UNDERTAKE COMMERCIAL WASTE COLLECTIONS AND ENVIRONMENTAL IMPROVEMENT SERVICES FOR AN EXTERNAL PUBLIC SECTOR CLIENT 205-208

Lead Member: Councillor Tanner, Executive Board Member for Cleaner, Greener Oxford

Report of the Executive Director, Community Services.

The report seeks approval to tender for Commercial Waste collections and Environmental Improvement services to a public body, as the potential value of the contract exceeds delegated authority levels.

It is recommended that:-

- (1) The Executive Director of Community Services be authorised in conjunction with the Head of Finance to enter into an appropriate contract with the public sector body identified in the Not for Publication Annex attached to the report for the supply of various commercial waste services;
- (2) The Board notes that in the event that the tender is successful that capital expenditure will be required to fulfil the contract, which will require an addition to the Council's Capital Programme.

There is a not for publication annexe attached to this report.

14 LANHAM WAY - COMPULSORY PURCHASE 209-222

This report seeks Board approval to initiate compulsory purchase proceedings in relation to a dwelling in Lanham Way that has been unoccupied for ten years.

There is a not for publication appendix attached to this report.

15 FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

16 MINUTES 223-238

Minutes of the meeting held on 11th September 2013.

17 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO **MATTERS EXEMPT FROM PUBLICATION**

18 WESTGATE - TEMPORARY CAR AND COACH PARKING

239-240

This paper is a not for publication appendix to the report at agenda item .

It contains information concerning car parking arrangements during the construction phase of the Westgate Development.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information.

19 PROPOSAL TO PROCEED WITH A CONTRACT TO UNDERTAKE COMMERCIAL WASTE COLLECTIONS AND ENVIRONMENTAL IMPROVEMENT SERVICES FOR AN EXTERNAL PUBLIC SECTOR CLIENT

241-246

This paper is a not for publication appendix to the report at agenda item

It contains information concerning a commercial contract that the Council is contemplating.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information.

20 LANHAM WAY COMPULSORY PURCHASE

247-252

This paper is a not for publication appendix to the report at agenda item

It contains information concerning legal action the Council is contemplating.

The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.